

Orange County Flute Ensemble (OCFE) Attendance Policy

Active, performing members of the OCFE are expected to attend all scheduled rehearsals. Orchestration of music and familiarity within sections means everyone's part is important, and we need you!

Attendance is defined as two hours of presence and participation in scheduled rehearsals.

Two absences will be allowed in each concert session. These absences must be noted and submitted to the Personnel Director on the rehearsal and concert schedule commitment cards that are distributed to the OCFE membership at the first rehearsal.

If an absence is recorded that was not marked on the commitment card, the Personnel Director will follow-up with a phone call to make sure the member is okay and determine the reason why. As inclement weather conditions or illnesses may occur unexpectedly, we strongly encourage performing members to plan on attending all scheduled rehearsals, saving the two excused absences per season for these situations.

Allowances will be made for more than two absences due to personal/family emergencies and highly unusual circumstances, and will be evaluated by the OCFE Music Director on a case-by-case basis.

If a performing member knows of three or more rehearsals that may be missed when submitting a commitment card, that person should consider: approaching the Music Director for a special allowance, choosing not to perform in the concert(s) that season, or offering to serve as a substitute at rehearsals for others that are not able to attend.

Thank you for your consideration and we look forward to a fun and fulfilling season.